RE-ADVERT PUBLIC NOTICE: SK-8/2/1-022/2024/2025

IN TERMS OF SEKHUKHUNE DISTRICT MUNICIPALITY SUPPLY CHAIN MANAGEMENT POLICY, QUOTATIONS ARE HEREBY INVITED FROM ELIGIBLE AND INTERESTED COMPANIES, CONSORTIUM OR JOINT VENTURES WITHIN SEKHUKHUNE DISTRICT REGION TO APPOINT SERVICE PROVIDER FOR RENEWAL OF ADOBE CREATIVE CLOUD SOFTWARE.

NO	DESCRIPTION	QUANTITY
01	**Adobe Creative Cloud for Teams** 3 for Windows 10 1 for MacBook	4

Fully Completed quotation documents, Priced, and initialed each page must be placed in a sealed envelope and marked (**REQUEST FOR QUOTATIONS- RENEWAL OF ADOBE CREATIVE CLOUD SOFTWARE.**) deposited in a tender box at Groblersdal Fire Station by no later than 11h00 on **04 October 2024**. No compulsory briefing session will be held. For further information, contact **Voster Masemola** of SCM on 013 262 7656 or **Thabiso Mashaba** of ICT on 013 262 7300.

Please note:

The following returnable documents are compulsory and will lead to disqualification if not attached.

- Tax Compliance Status Pin/Tax Clearance Certificate
- Valid Copy of Company Registration documents
- Original Certified ID copies of Directors (Not older than 3 months)
- Proof of municipal rates and taxes for both company and Director(s) not in arrears for more than three months or proof of lease agreement including rates for the landlord. In case where the Company or Director is registered in a rural area where the rates are not paid, please attach proof from Local Authority and affidavit under oath indicating that there are no municipal rates payable.
- MBD 4, MBD 8, MBD 9 and MBD 6.1 forms must be signed and attached with quotation.
- CSD Summary Report.
- Any alterations must be signed. ((NB: not initialed)
- Telegraphic, facsimile, e-mailed, Copy and telex bids will be not accepted.
- No late bids will be accepted.

Evaluation Criteria

Functionality

Functionality will be valuated as follows:
The bidder must demonstrate in the proposal, knowledge, and expertise of:
Assessment Criteria

Minimum points/score for functionality is 70, anyone who serves below 70 points will be disqualified for further evaluation.

Tertiary Qualifications for Project managers who will be working on the project: Comptia N+(25)	(25) points
Tertiary certifications for Project Engineers who will be working on the project: 1. ND IT/ Bsc Computer Science (25)	(25) points
Company members of / certificates of. 1. Adobe reader reseller certificate (50)	(50) points
Total	**(100) points**

2. Preferential points system

A preferential points system shall apply whereby the points will be allocated in accordance with the Preferential procurement Regulations of 2022, where 80 points will be allocated in respect of price and 20 points in respect of preference points claimed for attainment of other specified goals summarized as follows:

HDI SPECIFIC GOALS	POINTS
HDI (Blacks, Indians and Coloureds)	12
Woman-Ownership of more than 50%	2
Disability ownership of more than 50%(Physically impaired)	2
Youth	2
Locality	2
Total	20

Mr. KGWALE M.M
MUNICIPAL MANAGER

26/09/2024
Date

SEKHUKHUNE DISTRICT MUNICIPALITY

2024/2025

SEKHUKHUNE DISTRICT MUNICIPALITY

3 Wes Street, Groblersdal, 0470

Tel: 013 262 7300

TERMS OF REFERENCE FOR
RENEWAL OF ADOBE SOFTWARE LICENSE

SEKHUKHUNE DISTRICT MUNICIPALITY

Project:	Renewal of Adobe Software License
Department:	Corporate Services
Unit Section:	Information and Communication Technology
Institution:	Sekhukhune District Municipality
Location:	Groblersdal
Report to:	Manager: ICT

1. FUCTIONALITY

Functionality will be valuated as follows:

The bidder must demonstrate in the proposal, knowledge, and expertise of:

Assessment Criteria

Minimum points/score for functionality is 70, anyone who serves below 70 points will be disqualified for further evaluation.

Tertiary Qualifications for Project managers who will be working on the project: Comptia N+(25)	(25) points
Tertiary certifications for Project Engineers who will be working on the project: 1. ND IT/ Bsc Computer Science (25)	(25) points
Company members of / certificates of. 1. Adobe reader reseller certificate(50)	(50) points
Total	**(100) points**